




MS5 Small drainage works

A BASIC EQUIPMENT REQUIRED		
Personal Protective Equipment (PPE) 	Traffic Management (TM)  Ensure that sufficient TM signs and equipment are carried appropriate to the task and site.	Basic Tools and Equipment 

The above is a guide. It is the Road Warden's responsibility to ensure that the PPE, TM and tools and equipment are suitable / sufficient for the job

B **Method Statement**

1. Advise Neighbourhood Highway Officer (NHO) and carry out risk assessment.
2. Set up appropriate traffic management. Refer to the TM flowchart and install the appropriate Traffic Management in accordance with Chapter 8 of the Traffic Signs Manual/ Safety at Streetworks and Road Works Red Book.
3. Identify the type of nature of the drainage feature, location and extent.
4. Ownership issues and permissions must also be resolved.
5. Remove all debris from the drainage feature, ensuring that all waysoil is deposited on the nearby verge or bank to a depth not exceeding 50mm. All litter, large stones and pieces of vegetation are to be removed.



B1 – Grips, buddle holes and easements**

In instances where grips, buddle holes and easements, that appear on the County Councils Asset Register, have undergone their annual clean, but have subsequently become blocked with debris, further cleaning may be undertaken. All other identified drainage features shall be cleaned of debris according to their intended operation. However, consideration must be given to vulnerability of their location before any works commence. If there is any doubt the advice of the local NHO should be sought.

**** Definitions:**

- Grip – A grip is a drainage channel from the road verge to a roadside ditch.
- Buddle hole – A buddle hole is an opening at the side of a road where water drains through a bank or hedge row.
- Easement – An easement is an agreed drainage feature that passes onto or under adjoining private land.

