

Welfare Needs Assessment (Part 2) CONFIDENTIAL

GTLS representative to make clear to the occupants:

The County Council has a duty of care towards any person encamped on its land. It wants to make a fair decision about whether to allow your encampment to continue on a temporary basis and needs information about your circumstances and welfare.

You can also discuss any concerns or needs you have, so that we can help you access the services or information you need.

It is in your interest to provide as much information as possible for this assessment.

Our assessment and on-going site monitoring involves three parts:

- Part 1: Gather information about the land and its use.
- Part 2: Gather information about the occupants (sometimes this is carried out before or at the same time as a Part 1).
- Part 3: On-going site monitoring.

Please hand out a copy of the Code of Conduct and Information Pack (and provide a verbal explanation if necessary).

This form will be completed GTL Officer.

Occupants can complete the form themselves if they wish.

Occupants can see the information we have gathered about them and confirm the information is correct.

Data Protection Act

Information is gathered and retained for the purpose of a) assessing whether the occupation will be allowed to remain on a temporary basis and/or b) identifying any service or welfare needs. The information will be held securely by the Gypsy and Traveller Liaison Service at Devon County Council. The information provided is treated as Personal Data in accordance with the Data Protection Act. Where support is requested, relevant information will be shared with other agencies to provide appropriate services. We are obliged to share safeguarding concerns with relevant agencies with or without the occupant's consent. We may have to take photos of the site. If we do this, we will not include people where possible.

RESTRICTED ACCESS: Personal information provided will not be read out in court without your prior consent. It may however be passed to the Judge in order to make a fair judgement about eviction.

General Information

GLTS FORM REF: (e.g. NDMC200313):

Name of location:	
Form completed by:	
Date:	
Date of arrival:	
Where have you come from?	
How long do you intend to stay?:	
Are you looking for a transit, temporary or permanent site/pitch in Devon?	
Planned destination/longer term plan:	
Are you expecting others to join? If yes, when and how many? <i>Explain size restrictions</i>	

Occupants

Names of those present (include Family name):	
Gypsy/Traveller status (e.g. Romany, Pavee/Irish, New):	
Number of adults:	
Number of children (u18):	
Age of youngest child and eldest child:	
Number of vulnerable/elderly adults:	

Number of pregnant women & weeks pregnant:	
Type and quantity of accommodation units present:	
Type and quantity of other vehicles present:	
Type and quantity of other equipment present (e.g. generators, animal pens):	
Type and number of animals present:	

Family and Education

Do your children attend school or pre-school? If yes, give details:	
Names/ages of children requiring education visit from Babcock LDP GTAT Team:	
Do you need help to access any other family support including Children's Centres, Play-groups etc?	
Date GTAT contacted:	
Other services contacted and date:	

Health and Welfare

<p>Are there any health, welfare or access needs within your family or group?</p> <p>Checklist:</p> <ul style="list-style-type: none"> • Disability access • Communication • Physical health • Mental health • Learning disability • Hearing • Dental • Eyesight • Pre/Post Natal • Immunisation • Other: seasonal welfare issues identified such as skin cancer awareness, epidemics, heatwave, cold/ice etc. 	
<p>Would you like to see a health visitor, midwife or visit a GP surgery/Walk In Centre?</p>	<p>(Signpost/refer as necessary)</p>
<p>Are there any health, safety and welfare concerns that you have?</p> <p>Do you have smoke & CM alarms fitted?</p>	<p>(Signpost/refer as necessary)</p>
<p>Is animal welfare support needed from PDSA / RSPCA / Dogs Trust Hope Project?</p>	<p>(Signpost/refer as necessary)</p>

Housing needs

<p>Do you consider yourself to be homeless, requiring housing?</p> <p>Were you 'intentionally homeless'?</p>	<p>YES/NO</p> <p>YES/NO</p>
<p>Date GTLS contacted Housing Service:</p>	

Facilities needed

Discuss arrangements for waste disposal in line with the Code of Conduct.

Do you need toilets? How many?	
Can you contribute £20p/w? Agree arrangements:	
Any special requirements e.g. disability access, compostable*?	
How will waste be dealt with? Refuse collection needed*?	
Date toilets ordered:	
Date District Council Environment Services contacted:	

*subject to availability/ability to access site

Connection with the Area

Do you have local connections to the area? Please provide details:	
Are you working or studying in the area? Please provide details:	
Are there any factors affecting your ability to travel? Please provide details:	

Additional Information

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Mobile contact numbers

It is helpful if we retain a mobile contact number for you, this is in case we need to contact you about something urgently. We will visit sites at least once a month.

Name	Number

DECLARATIONS AND CONSENT

I confirm the above information is correct. Occupants Signature:	Date
Gypsy/Traveller Liaison Officer (GTLO):	Date
I have declined to provide any information or confirm the information is correct.	Occupants Signature:
No signature provided	GTLO Signature:

TO BE COMPLETED BY THE LIAISON OFFICER:

Observations of GTLO:

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