

Babcock LDP

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Headteacher
School or Academy

November 2013

Dear Headteacher

For the purposes of OFSTED Inspections this letter provides a Devon County Council (DCC) School or Academy with evidence that Babcock LDP have in place Safeguarding Policies to ensure that all the relevant pre-recruitment checks are carried out on Babcock LDP staff who visit schools, and may have unsupervised access to children.

Babcock LDP can confirm it complies with the recruitment processes and on-going employment checks for Babcock LDP staff as follows:

- Verification of identification checks
- Right to Work in the UK checks
- Where applicable, relevant qualification and registrations checks
- Employment history and reference checks
- Where eligibility exists an Enhanced DBS check is carried out, including checks against the ISA Children's Barred List
- Babcock LDP carry out a rolling programme of three-yearly DBS re-checks on all staff who require an Enhanced DBS Disclosure
- All staff have a contractual obligation to inform Babcock LDP if they receive a reprimand, final warning, caution or conviction by the Police or Courts whilst employed with Babcock LDP

All Babcock LDP staff attending schools during the course of their employment will be able to provide photo identification which includes a DBS expiry date. Confirmation of pre-employment and ongoing employment checks can be obtained from Ros Bolton, HR Advisor.



Andy Simms
General Manager
Babcock LDP