

**THE FOLLOWING IS FOR GUIDANCE ONLY AND SHOULD BE ALTERED TO SUIT YOUR GROUP REQUIREMENTS.**

The areas suggested can be added to or removed as appropriate for your group.

Setting name:

Visit name: River Outing

<b>Activity:</b> Fishing and picnic					<b>Risk assessment completed by-Name:</b>					
<b>Number of children in each age range:</b>					<b>Date:</b>			<b>Time:</b>		
<b>0-2</b>		<b>2-3</b>		<b>3-5</b>	<b>Staff ratio:</b>			<b>No of consent forms:</b>		

<b>Hazard</b>	<b>Person at risk</b>	<b>Risk/Level : H/M/L</b>	<b>Risk to consider</b>	<b>How can the risk be reduced?</b>	<b>Who is responsible?</b>
Visit to unfamiliar area	Children Staff Volunteers	High-medium	Area not familiar to adults or children. Potential dangers identified. Public use of the area to be visited.	Visit area prior to trip Brief staff on geography of area and any areas that need caution Consider increasing the adult / child ratio Brief any volunteers Consent forms designed to allow parent to comment on any additional requirements a child may need Ensure children stay with an adult to ensure no unsupervised access is obtained by members of the public.	Manager
Rivers/Stream	Children Staff Volunteers	High	Child falling into water. Adult falling into water. Severe weather on day. Use of fishing nets. Hand washing.	Children with familiar adult Talk to the children about safety Ensure hands are held when walking by river edge High adult to child ratio to reduce danger for children Use of fishing nets to be supervised to ensure children do not fall in and do not poke each other in the eye Use of bottled water and antibac gel prior to picnic lunch.	Manager to assign children to staff members / volunteers All staff to talk to children throughout, discussing ongoing safety. Volunteers to be briefed on dangers and to be advised to seek support from qualified member of staff if they need support with a

					child to ensure hands are held.
Weather	Children	High	Heat, severe weather, cold, rain	Check weather forecast and talk to parents about suitable clothing Provide clothing for children who need more appropriate clothes Take spare clothes Encourage children to drink plenty in hot weather Carry setting survival bag (survival blanket, whistle and sweet snack).	Manager / all staff
Cars	All	Medium	Children unfamiliar with cars, car seats. Cars being insured / fit for purpose.	Check that all staff members using cars have MOT, business class insurance, tax. Permission slips for use of cars. Two adults in each car. Car seats appropriate for age to be used.	Manager
Illness	Children, staff	Medium /Low	Children may need their prescribed medication. Inhalers / Epi pens.	Take emergency contact details for all children and staff Carry medication in locked container Ensure children who need inhalers have an inhaler. Check any staff needs If a child / staff member falls ill follow outdoor illness policy. Take mobile phone and back up battery.	Manager
Behaviour	Children	Low	Child may become distressed with change of routine.	Ensure the needs of each child are considered and children who need extra support (behaviour included) are placed with experienced members of staff.	Manager

**Outcome of trip** – note anything else that needs consideration if this trip is undertaken again.