

## Guidance notes for the P3 Annual Finance Forms

The P3 finance forms i.e. Summary of Expenditure, P3 Annual Grant Form and Summary of Works Completed together with the annual survey need to be returned by the **first working day of March** for your parish to receive a grant.

***Please note that the P3 expenditure, grant application and summary of works forms have been emailed to the parish/town clerk for completion. The annual survey form has been sent to the P3 co-ordinator.***

The Bid funding form (P3 Annual Grant Form) comprises of two elements. Firstly, a routine maintenance grant based on the mileage of rights of way in your parish, this is designed to cover work such as basic repairs to stiles, gates and signposts, strimmer maintenance, small areas of vegetation clearance, and volunteer's expenses.

The second element needs to be completed if you have planned works that will not be covered by the basic grant. The type of work we would envisage in this section would include replacing small bridges, replacing stiles with gates, or organising your own vegetation cutting.

We will make every effort to fund as many of your works as possible, obviously as funds are limited so please ensure you list your bids in order of priority. In the meantime if you have any questions or need help please do not hesitate to contact us.

Contact: Tel: 01392 383000 (and ask for Ros Davies, Public Rights of Way)

Email: [ros.davies@devon.gov.uk](mailto:ros.davies@devon.gov.uk)

