



**GENERAL PLANNING  
APPLICATION  
FORM**  
November 2006

**APPLICANTS SHOULD READ THE ACCOMPANYING GUIDANCE NOTES BEFORE COMPLETING THIS FORM**

(Note 1)  
**1.0 NAME OF APPLICANT:** .....

**ADDRESS:** ..... **TELEPHONE:** .....

..... **FAX:** .....

..... **e-mail:** .....

..... **Postcode:** .....

(Note 2)  
**2.0 NAME OF AGENT:** .....

**ADDRESS:** ..... **TELEPHONE:** .....

..... **Mobile:** .....

..... **FAX:** .....

..... **e-mail:** .....

..... **Specific Contact Name:** .....

**Postcode:** .....

(Note 3)  
**3.0 SITE ADDRESS:**

.....

.....

.....

.....

**POST CODE** **GRID REFERENCE (10 Figures Required)**

.....

(Note 4)  
**4.0 SITE DETAILS**

**4.1 What is the site area? (in hectares)**

**4.2 What is the site area? (m<sup>2</sup>)**

**5.0 STATE THE APPLICANT'S INTEREST IN THE LAND** (Note 5)

- **Owner** YES  NO
- **Lessee** YES  NO
- **Prospective purchaser** YES  NO
- **Other (please specify):**

**6.0 TYPE OF APPLICATION/CONSENT APPLIED FOR** (Note 6)

Tick ALL relevant box(es) to indicate which of the following the application is for:

- Full planning permission (includes change of use and conversion)**  
*(for County Council developments please complete supplementary questions on form F1)*
- Minerals application** *(If yes, please complete supplementary questions on form M1)*
- Waste application** *(If yes, please complete supplementary questions on form W1)*
- Demolition in a Conservation Area (except listed building consent applications - see next box)** *(If yes, please complete supplementary questions on form LB1)*
- Alteration, extension or demolition of a listed building** *(If yes, please complete supplementary questions on form LB1)*
- Certificate of Lawfulness for an existing or proposed use or development** *(If yes, please complete supplementary questions on form CL1)*
- Renewal of temporary or previous permission**  
**(previous permission number.....dated.....:.....)**
- Removal of condition (Condition no:.....of permission number.....**  
**dated:.....)**
- Variation of condition (Condition no:.....of permission number.....**  
**dated:.....)**
- \* **Outline planning permission (for erection of building(s) only)**  
*(for County Council developments please complete supplementary questions on form F1)*
- \*\* **Approval of reserved matters (outline permission reference no:.....**  
**dated:.....)**

\* For outline permission, tick any of the following for which approval is sought now

\*\* For approval of reserved matters, tick any of the following which are now applied for

Layout       Scale       Appearance       Access       Landscaping       None   
(Please ensure that the above details are shown on the plans)

---

**7.0 BRIEF DESCRIPTION OF THE PROPOSED DEVELOPMENT OR WORKS** (Note 7)

7.1 Is this a retrospective application, i.e. in respect of a use or works already commenced or completed? (See Note 8)

**YES**       **NO**

If **YES**, please state the date when the use or works were commenced: .....  
Or date when completed: .....

---

**8.0 STATE THE PURPOSE FOR WHICH THE LAND OR BUILDING IS NOW USED** (NOTE 9)

---

**9.0 Show the application site outlined in red on the plans. Other land in the applicant's ownership or control must be shown outlined in blue** (Note 10)

**Tick Box to confirm plans submitted as required**

---

**10.0 Have you sought assistance / prior advice from a planning officer concerning this application?** (Note 11)

**YES**       **NO**

If **YES**, please indicate the reference/date of any correspondence or discussion and the name of the planning officer. This will assist in your application being dealt with as speedily as possible.



11.0 PREVIOUS APPLICATIONS (Note 12)

Have you made any previous applications for this proposal? YES  NO

Have you previously requested a Development Brief? YES  NO

If YES, please quote reference number and date of application:

12. DECLARATION (Note 13)

I / we hereby apply for planning permission / consent as described in this form and the accompanying plans and drawings.

I / we enclose the planning application fee (if appropriate) of: £..... (See Note 14)

Signed .....

Acting as agent for (if applicable) .....

Date .....

Remember to also sign and date the appropriate attached certificates

Please send your completed application to:

Development Management  
Environment, Economy & Culture Directorate  
Devon County Council  
ABG Lucombe House  
County Hall  
EXETER  
EX2 4QW

**Agricultural Holdings Certificate** (Note 15)

**Town and Country Planning (General Development Procedure) Order 1995  
Certificate under Article 7**

I certify that *(please tick appropriate box)*:

- (a) None of the land to which the application relates is, or is part of, an agricultural holding.
- (b) The land to which the application relates is, or is part of, an agricultural holding.

**Signed** ..... **On behalf of**.....

**Date**.....

**Part II**

I have/The applicant has given the requisite notice to every person other than my/him/her self who, on the day 21 days before the date of this application was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows.

Owner(s)/Adjacent Owner(s)/ Tenant's name	Address at which notice Was served	Date on which notice Was served

**Signed** ..... **On behalf of**.....

**Date**.....

**OWNERSHIP CERTIFICATES** (Note 16)

You **must** complete sign, and date the relevant certificate, except in those circumstances set out in Note 12. (Either Certificate A or B will be applicable in most cases, but if you do not know all or any of the owners of the site then please contact the County Council's Planning Service for further advice or complete Certificates C or D.)

**Certificate A**

I certify that on the day 21 days before the date of the accompanying application nobody, except the applicant, was the owner of any part of the land to which the application relates.

**Signed** .....**On behalf of**.....

**Date**.....

**Certificate B**

I certify that **I have/the applicant has\*** given the requisite notice to everyone else, who, on the day 21 days before the date of this application, was the owner of any part of the land to which this application relates, as listed below.

Owner(s)/Adjacent Owner(s)/ Tenant's name	Address at which notice Was served	Date on which notice Was served

**Signed** .....**On behalf of**.....

**Date**.....

\* Delete as applicable

### Certificate C

**Complete if the applicant does not own all or some of the land/buildings to which the application relates and does not know the name and address of the owner(s).**

I certify that: **I/the applicant\*** cannot issue a Certificate A or B in respect of the accompanying application. **I/the applicant\*** have given the requisite notice to the persons specified below, who on the day 21 days before the date of the application, were owners of any part of the land to which the application relates. None of the land to which the application relates is, or is part of, an agricultural holding.

Owner(s)/Adjacent Owner(s)/ Tenant's name	Address at which notice Was served	Date on which notice Was served

Signed ..... On behalf of.....

Date.....

\* Delete as applicable

### Certificate D

**Complete if the applicant does not own all or some of the land/buildings to which the application relates and has NOT been able to find out who owns it:**

I certify that: **I/the applicant\*** cannot issue a Certificate A or B in respect of the accompanying application. **I/the applicant\*** has taken all reasonable steps open to **me/him/her\*** to find out the names and addresses of everyone else who, on the day 21 days before the date of the application, were owners of any part of the land to which the application relates, but has been unable to do so. The steps taken were:

.....  
 .....  
 .....

**Notice of the application, as attached to this certificate, has been published in the**

..... newspaper on the .....(date of  
 publication)

Signed ..... On behalf of.....

Date.....

\* Delete as applicable



**NOTICE UNDER ARTICLE 6 OF THE TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 1995 (Note 17)**

**NOTICE NUMBER ONE**

**Proposed development at** .....  
.....  
.....  
.....  
.....(address or location of proposed development)

**Take notice that an application is being made to Devon County Council by:**  
.....(applicants name)

**for planning permission to** .....  
.....  
.....(description of proposed development)

Any owner of the land or tenant who wishes to make comments on this application should write to:  
**The County Environment Director,  
Devon County Council,  
ABG Lucombe House,  
County Hall,  
EXETER  
EX2 4QW**

**by** .....(21 days from date notice served)

**Signed**..... **Acting as agent for**.....  
(if applicable)

**Date**.....